

GATEWAY TECHNICAL COLLEGE DISTRICT BOARD  
Regular Meeting, June 16, 2022

The Gateway Technical College District Board met virtually and in person at the Elkhorn Campus, Rooms 112/114, 400 County Road H, Elkhorn, WI on Thursday, June 16, 2022. The meeting was called to order at 8:00 a.m. by Scott Pierce, Chairperson.

**Open Meeting Compliance**

K. Bartlett confirmed the meeting was duly noticed in accordance with state statutes for open meeting compliance.

**Roll Call**

Present: Jesse Adams, Ram Bhatia, William Duncan, Zaida Hernandez-Irisson, Rebecca Matoska-Mentink, Bethany Ormseth, Terra Ramos – Student Trustee, Jason Tadlock, Pamela Zenner-Richards, Scott Pierce

Also in attendance were Bryan Albrecht, Kelly Bartlett, Liz Allen and 22 virtual and 14 in person citizens/reporters.

**Approval of Agenda**

It was moved by P. Zenner-Richards, seconded by Z. Hernandez-Irisson and carried to approve the agenda.

**Approval of Minutes**

It was moved by W. Duncan, seconded by R. Bhatia and carried to approve the minutes of the May 4, 2022 Public Hearing.

It was moved by Z. Hernandez-Irisson, seconded by P. Zenner-Richards and carried to approve the minutes of the May 19, 2022 Regular Meeting.

**Citizen Comments**

There were no citizens comments.

**Chairperson's Report**

Ad Hoc Report: S. Pierce gave an update on the search firm process and introduced Betty Asher and Ann Bailey from Greenwood Asher and Associates.

Dashboard Report items included updates on: DMI Risk Management grant application; Over 1,300 graduates; Employee benefits awarded.

Board Evaluation Summary: 7 of 9 Attending Trustees Responded to the Survey. Comments include:  
Congratulations to Zina for her many years of dedication to Gateway with best wishes on her retirement. Scott does an outstanding job chairing our meetings. He puts in the time and effort and it shows. Grateful!  
Good meeting. Presentation on autonomous vehicle particularly informative.

July Board Retreat: The Trustees reviewed the agenda for the July Board Retreat.

**President's Report**

Announcements

Bryan Albrecht welcomed Gateway Journey Members Rita Belcher and Michelle Ruiz.

Sharon Johnson and John Thielen spoke about added responsibilities with Tom Cousino's resignation.

Matt Janisin spoke about the apprenticeship ceremony.

Stephanie Skba gave an update on the Foundation Golf Outing.

John Thibodeau spoke about his new role as Provost.

Tammi Summers spoke about her leadership with the state task force WTCS DEI Committee.

## **Student Trustee Report**

Terra Ramos reported on student activities that have been taking place over the past month. June was Terra's last month as the Student Trustee.

## **Operational Agenda**

### **Action Agenda**

#### **Fiscal Year 2022-2023 Budget Approval - Section 3 – Executive Limitations, Policy 3.4**

#### **Budgeting/Forecasting**

The administration recommends the FY 2022 – 2023 budget be approved.

**Following discussion, it was moved by P. Zenner-Richards, seconded by W. Duncan and carried by roll call vote to approve Fiscal Year 2022-2023 Budget Approval - Section 3 – Executive Limitations, Policy 3.4 Budgeting/Forecasting.**

**Aye: 8**

**No: 0**

**Abstaining: 0**

**Absent: 1**

#### **Resolution B-2022 E – Approval of Three-Year Strategic Facility Planning Guide for State Submission, Fiscal Years 2022-23, 2023-24, 2024-25**

Wisconsin Technical College System Board Financial and Administrative Manual (FAM), Three Year Facilities Plan, states as follows: "Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The Plan must be approved by the District Board and submitted no later than August 1st of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s. 38.04(10), Stats." The attached facility planning guide lists the facility projects which are under consideration for the next three years. The purpose of the planning guide is to highlight the projects that are currently under review and investigation. Board approval of the planning guides does not imply approval of the individual projects.

**Following discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried to approve Resolution B-2022 E – Approval of Three-Year Strategic Facility Planning Guide for State Submission, Fiscal Years 2022-23, 2023-24, 2024-25.**

#### **Resolution No. F-2022-2023A.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2022-2023A of Gateway Technical College District, Wisconsin**

The administration is recommending approval to issue General Obligation Promissory Notes, Series F-2022-2023A; in the principal amount of \$4,000,000; \$1,500,000 for the public purpose of financing building remodeling and improvement projects; \$2,500,000 for the public purpose of financing the acquisition of movable equipment. This borrowing is included in the 2022-23 budget. Upon approval, appropriate legal notices will be published in the official district newspapers.

**Following discussion, it was moved by W. Duncan, seconded by Z. Hernandez-Irison and carried by roll call vote to approve Resolution No. F-2022-2023A.1 – Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2022-2023A of Gateway Technical College District, Wisconsin.**

**Aye: 9**

**No: 0**

**Abstaining: 0**

**Absent: 0**

**Resolution No. F-2022-2023A.2 –Resolution Establishing Parameters for the Sale of \$4,000,000 General Obligation Promissory Notes, Series 2022-2023A**

The administration is recommending Board approval of a resolution establishing parameters for the sale of \$4,000,000 General Obligation Promissory Notes, Series 2022-2023A; \$1,500,000 for the public purpose of financing building remodeling and improvement projects; \$2,500,000 for the public purpose of financing the acquisition of movable equipment.

**Following discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards, and carried by roll call vote to approve Resolution No. F-2022-2023A.2 –Resolution Establishing Parameters for the Sale of \$4,000,000 General Obligation Promissory Notes, Series 2022-2023A.**

**Aye: 9**

**No: 0**

**Abstaining: 0**

**Absent: 0**

**Consent Agenda**

**It was moved by P. Zenner-Richards, seconded by Z. Hernandez-Irisson and carried that the following items in the consent agenda be approved:**

**Finance:**

**Summary of Revenue and Expenditures:** Approved the summary of revenue and expenditures as of May 31, 2022.

**Cash and Investment Schedules:** Approved the monthly cash reconciliation, investment schedule and investment report.

**Personnel Report:** Approved the personnel report of three (3) employment approvals-casual, non-instructional; four (4) separations; and no employment approvals-adjunct faculty.

**BWS Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for June 2022.

**Protective Services Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for June 2022.

**High School Contracts for Instructional Delivery:** Approved the contracts for instructional delivery report for June 2022.

**Advisory Committee Activity Report:** Approved the advisory committee 2021-2022 meeting schedule and new members as of June 1, 2022.

**Bid for Approval:** Approved the following bid: Bid No. 1659 – Culinary Lab Remodel, Elkhorn Campus

**Policy Governance Monitoring Reports - Ends Policy Monitoring**

**College Ends Policy** – The tri-county community benefits from affordable higher education that allows residents to develop knowledge and skills for family-supporting careers that contribute to the growth and sustainability of the local economy at a cost commensurate with the value of services provided.

**Statement #3 Taxpayers receive a positive return on investment from Gateway's impact on the local tax base, property values, and overall economic development as well as the contributions of graduates to the tri-county community.**

Sharon Johnson led a presentation on the tax levy impact, taxpayers positive return on investment.

**Following discussion, it was moved by R. Bhatia, seconded by P. Zenner-Richards and carried that this report is evidence that the college is making progress on Ends Policy, Statement #3.**

## **Executive Limitations**

### **3.10 Strategic Planning**

John Thibodeau and Anne Whynott led a presentation on the strategic plan 2021-2024 Vision 2024ward.

**Following discussion, it was moved by W. Duncan, seconded by Z. Hernandez-Irison and carried that this report is evidence that the college is making progress on 3.10 strategic planning.**

### **Policy Governance Review – Executive Limitations, 3.10 Strategic Planning**

The Trustees reviewed the wording of 3.10 Strategic Planning.

**Following the discussion, it was moved by P. Zenner-Richards, seconded by R. Bhatia and carried to approve the wording of 3.10 Strategic Planning.**

## **Policy Governance Review**

### **1.11 Board Committees**

The Trustees reviewed the wording of policy 1.11

**Following the discussion, it was moved by W. Duncan, seconded by R. Bhatia and carried to approve the wording of 1.11 Board Committees.**

### **1.12 Board Planning and Agenda**

The Trustees reviewed the wording of policies 1.12

**Following the discussion, it was moved by W. Duncan, seconded by P. Zenner-Richards and carried to approve the wording of 1.12 Board Planning and Agenda.**

### **1.13 Code of Ethics**

The Trustees reviewed the wording of policies 1.13

**Following the discussion, it was moved by W. Duncan, seconded by Z. Hernandez-Irison and carried to approve the wording of 1.13 Code of Ethics.**

## **Board Member Community Reports**

Bill Duncan spoke about the summer district boards meeting July 21-23.

Ram Bhatia mentioned that he also plans to attend the DBA meeting.

## **Next Meeting Date and Adjourn**

Organizational Meeting – Monday, July 11, 2022, 8:00 am, Virtual and In-Person, Kenosha Campus, Garden Room  
Board Retreat – Directly following the Organizational Meeting, Kenosha Campus, Garden Room

At approximately 10:53 am it was moved by W. Duncan, seconded by R. Bhatia and carried by roll call vote that the meeting was adjourned and the District Board move to executive session pursuant to Wisconsin Statutes 19.85(1)(c) to discuss the President's compensation. The Board reserves the right to reconvene in open session to take action on items discussed in executive session.

**Aye: 9**

**Nay: 0**

**Abstaining: 0**

**Absent: 0**

## **Executive Session**

At approximately 11:41 am, the Board reconvened in Open Session. J. Adams motioned, seconded by W. Duncan to approve the recommendation for the President's contract and compensation. At 11:42 am it was moved by R. Bhata, seconded by Z. Hernandez-Irison and carried by roll call vote that the meeting was adjourned.

**Aye: 8**

**Nay: 0**

**Abstaining:**

**Absent: 1** (Bethany Ormseth was not in attendance)

Submitted by,

Zaida Hernandez-Irisson  
Secretary

A handwritten signature in black ink, written in a cursive style. The signature appears to read "Zaida Hernandez-Irisson". The signature is written over the printed name and title.